

Faculty Council Meeting
College of Public Health and Health Professions
April 1, 2009, 5:00pm
Dean's Office Conference Room, 4102

MINUTES
(approved 8-14-09)

Council members in attendance: Dr. Ron Rozensky, Ms. Emily Pugh, Dr. Mary Ellen Young, Dr. Babette Brumback, Ms. Sara Plager, Dr. Jeff Harman, Dr. Joanne Foss and Dr. Terri Chmielewski.
Also attending: Dr. Mary Peoples-Sheps, and P. Chaplin (recorder).

1. The meeting was called to order by Chair Rozensky at 5:05pm
2. The draft minutes of March 25, 2009 were reviewed.

A motion was made by Dr. Harman to accept the minutes as written. The motion passed.

3. IT Committee Proposal – Dr. Rozensky reviewed current actions regarding the IT Committee Proposal including making suggested revisions to the policy.

A motion was made by Dr. Foss to accept the proposal as revised. The motion passed.

The proposal will be posted to the Faculty Council website and voting will take place per the PPHP Constitution.

4. Policy for Evaluation of courses with less than 10 students
Dr. Foss reviewed a proposed policy which she developed, for evaluation of small classes. Details of the proposal were discussed and additional information regarding how the University policy on evaluation would impact this proposal will be sought. Dr. Foss will make the suggested changes based on the University policy and return this item for the next Faculty Council meeting.

5. Review of Faculty Peer Review of Classroom Teaching Evaluations
Dr. Peoples-Sheps discussed the CEPH Self-Study and the faculty peer review process. There was a discussion of the process of peer review, its importance to improving quality teaching, and the importance of peer review for faculty tenure and promotion. The current College policy was reviewed. Discussion included developing a new policy or amending the current policy so that it can be routinely implemented college-wide.

Dr. Harman moved to recommend to Dean Perri that the Teaching Excellence committee, or an *ad hoc* committee of the faculty, be charged with, or appointed to, review and make recommendations to the Dean regarding any proposed changes to the existing policy on peer review of teaching [including review and recommendation of changes to the forms used for faculty peer review of both the in class and course content review] with the goal being to support the evaluation and facilitation of teaching excellence in the College. The motion passed. Dr. Rozensky will communicate this recommendation to the Dean.

6. Faculty Senate Questionnaire Process
Dr. Rozensky reviewed how our College completed and submitted the Faculty Senate Questionnaire regarding the university-wide budget process.
7. Adjournment
The meeting was adjourned at 6:15pm.

Respectfully submitted,
P. Chaplin