

Faculty Council
College of Public Health and Health Professions
August 14, 2009 1:00 PM
Dean's Conference Room

MINUTES
(approved 9-18-09)

Attending: Ms. Emily Pugh, Dr. Mary Ellen Young, Dr. Jeff Harman, Dr. Babette Brumback, Dr. Joanne Foss, Dr. Jamie Reilly, Dr. Mary Thigpen, Dr. Dawn Bowers, Ms. Michele Rollen: recorder

Ms. Pugh called the meeting to order at 1:10pm.

1. Welcome to new members

- a. Dr. Pugh introduced the new members of the council, Dr. Mary Thigpen from Physical Therapy, Dr. Jamie Reilly from Communicative Disorders and Dr. Dawn Bowers from Clinical and Health Psychology. The new Department of Environmental and Global Health will need to elect a new member.

2. Approval of minutes

- a. Dr. Harman moved to approve the minutes.
- b. MINUTES APPROVED.**

3. Discussion of Vice Chair situation

- a. Ms. Pugh brought the issue of continuity for the Vice Chair/Chair position to the group. Under the current 2-year term, a Vice Chair would be unable to assume the Chair position if he/she were not re-elected to the Council for a second term. Discussion of options ensued.
- b. MOTION PRESENTED BY DR. HARMAN TO AMEND THE CONSTITUTION TO THREE YEARS FOR COUNCIL MEMBER TERMS. MOTION APPROVED.**
- c. Ms. Pugh and Dr. Foss will redraft the constitution for the council's review before presenting to the college's faculty.

4. Election of Vice Chair

- a. Self-nominated Young was unanimously voted as Vice-Chair.

5. Status of elections for college standing committees

- a. Ms. Pugh presented the newly elected standing committee's members to the council.
 - i. CD/CSD –
 1. Curriculum Committee: Dr. Linda Lombardino
 - ii. BSCH –
 1. Curriculum Committee: Dr. Nancy Winterbauer

2. Tenure and Promotion Committee: Dr. Dennis Thombs
3. Teaching Excellence Committee: Dr. Alba Burns
- iii. EGH –
 1. Curriculum Committee: Dr. Vito Ilacqua
 2. Research Committee: Dr. Andy Kane
 3. Financial Aid Committee: Dr. Traci Krueger
- iv. HSRMP – (Holding)
- b. The council motioned to submit the new Financial Aid committee member to Dean Perri for his approval. **MOTION APPROVED.**

6. IT Committee amendment

- a. Current status
 - i. Ms. Pugh presented the General Council office's changes to the IT Committee amendment to the constitution.
- b. Acceptance of recommended changes
 - i. **MOTION TO ACCEPT CHANGES TO IT COMMITTEE LANGUAGE IN CONSTITUTION APPROVED.**
 - ii. Ms. Pugh presented the council with an issue of transparency regarding communication with Dean Perri and Executive Associate Dean Hanson concerning Faculty Council issues. To fulfill the Sunshine requirements, the dean's office representative or the chair of the council would meet with the dean singly regarding council issues. Dr. Foss will talk to Dean Perri regarding the role of the DO representative.

7. Role of faculty and Faculty Council in Dean Search Committee

- a. Ms. Pugh, as Faculty Council representative on the Dean Search Committee, updated the council on the process.
- b. The faculty council recommended that Ms. Rollen let the Chair of the Dean Search Committee, Dr. Kathy Long, know that they would like to meet with her at the end of September. The council also wanted to know if they would be involved in the interview process. Ms. Pugh stated that she is the council's representative on the Dean Search Committee and questions can be forwarded to her. Ms. Pugh will query Dr. Long regarding the Faculty Council's role in the interview process.

8. Evaluation of faculty in classes of less than 10 students – Dr. Foss

- a. Dr. Foss redrafted the Course/Instructor Evaluation Policy for Small Classes for the council's review. The council members will take the draft back to their departments for discussion and this item will be put on the next meeting agenda.

9. Peer review – Dr. Foss

- a. This item was moved to the next meeting agenda.

There being no other business before Council they adjourned at 2:15 P.M.

Respectfully submitted,
Michele Rollen-Hanson

Attachments: Course/Instructor Evaluation Policy for Small Classes, Faculty Council
Departmental Representatives