

**Faculty Council
College of Public Health and Health Professions
September 18, 2009
Dean's Conference Room**

DRAFT MINUTES

Attending: Ms. Emily Pugh, Dr. Mary Ellen Young, Dr. Jeff Harman, Dr. Joanne Foss, Dr. Jamie Reilly, Dr. Dawn Bowers, Dr. Nabih Asal [nonvoting] attending for Dr. Babette Brumback, Dr. Jamie Reilly: recorder

Ms. Pugh called the meeting to order at 4:06pm.

1. Welcome to new members
 - a. Ms. Pugh announced the addition of a new member to the council, Dr. Bernard Okech, from the Department of Environmental and Global Health.
2. Approval of minutes
 - a. Dr. Foss moved to approve minutes
 - b. MINUTES APPROVED
3. Discussion of Announcements
 - a. Standing Committee updates:
 - i. Dr. Colleen LePrell: elected chair of research committee
 - ii. Dr. Michael Marsiske, chair, seeks a student representative for the curriculum committee
 - iii. Dr. Nabih Asal: chairs tenure and promotion committee
 - iv. Dr. Claudia Senesec: chairs financial aid committee
 - v. Dr. Mark Bishop, interim chair of Teaching Excellence committee, seeks nominees for student representative
 - vi. Information Technology: departments electing representatives
 - b. PPHP pending faculty meeting (9.21.09)
 - i. Dr. Kathy Long, Chair of the Dean Search Committee, will address status of search
 - ii. State of the College address
4. Discussion of Strategic Plan
 - a. Few comments on strategic plan were received. Many members remarked they were recently on leave for conference presentations and did not have opportunity to respond in a timely fashion.
 - b. A monthly standing meeting of the Faculty Council in order to avoid future scheduling conflicts was suggested. Council members were in agreement.

- c. Formal ratification of the Health Science Center & Shands strategic plan is scheduled to occur in October, 2009.
5. Three-year member terms amendment
 - a. A draft constitutional amendment increasing the term of faculty council members from 2- to 3-years was presented. The purpose of this extended term is to stagger terms and avoid rotation of a large segment of the council in one year. 1/3 of the members will turn over annually under the revised plan.
 - b. Action to be taken at the next meeting.
6. Communication with the dean
 - a. Council members raised concern that addressing the content of council meetings with the college dean outside of the meeting environment may represent a potential Sunshine violation. Dr. Foss, the dean's office representative, clarified that the purpose of informal meetings between the vice-chair, chair, and dean are purely communicative in nature. There is no attempt to influence policy.
 - b. Dean Perri has offered to attend council meetings and clarify any issues at the council's request.
 - c. The council was unanimous in requesting Dean Perri's presence to address questions about communication with the council. Dr. Foss will convey the invitation.
7. Other issues
 - a. Student review of small classes
 - i. There remains an issue of potential retaliation from instructors who receive course evaluations in small sections (n<5) where student anonymity is difficult to maintain.
 - ii. One suggestion was to batch course evaluations and only distribute to instructors after a period of 3-5 years. This plan is difficult given the constraints on tenure and yearly reports (Faculty Activity Report).
 - iii. Dr. Harmon suggested giving only overall mean scores (not ranges or individual comments) to instructors of small courses.
 - iv. The council advised communicating with deans of other colleges to determine how they address the same issue. Dr. Foss will ask Dr. Babette Brumback to assist.
 - b. Peer Review
 - i. Council agreed to discuss at next meeting.
 - ii. Dr. Young and Dr. Foss agreed to initiate a subgroup to review work to date and offer suggestions.

There being no further business, council adjourned 4:59 P.M.

Respectfully Submitted,
Jamie Reilly, Ph.D.